



International Student Application

PERSONAL DETAILS AS THEY APPEAR IN YOUR PASSPORT					
Family name: _____		Title (Mr/Ms/Dr): _____			
Given names: _____		Male: <input type="checkbox"/> Female: <input type="checkbox"/>			
Date of birth: Day _____		Month _____		Year _____	
Do you have any disability, illness or special learning needs that will affect your studies? <input type="checkbox"/> No <input type="checkbox"/> Yes – please attach details					
PASSPORT AND VISA DETAILS					
Country of citizenship (as shown on passport): _____		Country of birth: _____			
Passport number: _____ (Please attach a clear photocopy of the passport photo page)					
Do you hold a current Australian Visa? <input type="checkbox"/> No <input type="checkbox"/> Yes, provide Visa expiry date: Day _____ Month _____ Year _____					
What type of Visa do you hold? <input type="checkbox"/> Student <input type="checkbox"/> Tourist <input type="checkbox"/> Working Holiday <input type="checkbox"/> Business <input type="checkbox"/> Other					
City and country from where you are submitting your application: _____					
CONTACT DETAILS – HOME COUNTRY					
Permanent address in your home country: _____					
Telephone: _____		Cell/mobile: _____		Fax: _____	
CONTACT DETAILS – AUSTRALIA					
Address in Australia (if available): _____					
Telephone: _____		Cell/mobile: _____		Fax: _____	
Email: _____					
CONFIRMATION OF ENROLMENT DETAILS					
Have you been studying with another registered education provider? <input type="checkbox"/> No <input type="checkbox"/> Yes - institution's name: _____					
Do you have a letter of release from your current registered education provider? <input type="checkbox"/> No <input type="checkbox"/> Yes - please attach to application					
ENGLISH LANGUAGE PROFICIENCY					
Languages spoken at home: _____					
Have you completed a recognised English language test (eg IELTS, TOEFL) in the last 2 years? <input type="checkbox"/> No <input type="checkbox"/> Yes					
If yes, please attach certified copy of results. Type of test: _____ Date of test: _____ (dd/mm/yy)					
<input type="checkbox"/> I have undertaken studies (secondary/high school/vocational/university) for a minimum of 2 years in which the language of instruction was English. Please attach documentary evidence from the Institute.					
EDUCATIONAL QUALIFICATIONS					
Education and training completed, including highest levels reached and exact dates of study. Please attach certified copies in English.					
Year	School / college / university	State/country	Name of qualification	Course duration	Language of instruction
FOLLOW ON INSTITUTION DETAILS (PLEASE PROVIDE DETAILS OF THE INSTITUTION YOU WILL CONTINUE WITH AFTER ENGLISH AT UIL)					
Institution: _____		Program: _____		Start Date: _____	
If you intend to continue your studies at another institution, direct entry may be possible, subject to certain conditions being met. Please contact us for more information.					
PREFERRED LOCATION (not all courses are available at all campuses – please refer to Location details below)					
I wish to study at: <input type="checkbox"/> Springfield or <input type="checkbox"/> Townsville or <input type="checkbox"/> Cairns					

FEES AND START DATES				
A\$200 Application fee (all applications). This fee is non refundable.				
A\$60 per 10 weeks Resource fee				
A\$305 per week Tuition fee, 25 hours per week				
Part-time courses are available if applicant is not on a Student Visa. Please contact us for details.				
PREFERRED COURSES – PLEASE TICK ALL RELEVANT COURSES				
<input type="checkbox"/> General English: _____ weeks of General English, commencing on _____ (dd/mm/yy)				CRICOS 050102B All campuses
Holidays (General English only): _____ weeks and dates _____ (dd/mm/yy) to _____ (dd/mm/yy)				
English for Academic Purposes: <input type="checkbox"/> DEEP 1 <input type="checkbox"/> DEEP 2 <input type="checkbox"/> DEEP 3 commencing on _____ (dd/mm/yy)				CRICOS 050110B All campuses
(Minimum 10 weeks per level)				
<input type="checkbox"/> IELTS Preparation: _____ weeks commencing on _____ (dd/mm/yy) _____				CRICOS 050108G All campuses
(Minimum 10 weeks per level)				
<input type="checkbox"/> Secondary School Preparation Program (SSPP) (Junior Year 8, 9, 10 entry)				CRICOS 050103A Springfield only
<input type="checkbox"/> Secondary School Preparation Program (SSPP) (Senior Year 11 and 12 entry)				CRICOS 050109F Springfield only
<input type="checkbox"/> Business English (Minimum 10 weeks)				CRICOS 050107G Springfield only
START DATES AND HOLIDAYS				
All courses commence each Monday except for EAP-DEEP.				
EAP-DEEP dates: 03/02/14 - 11/04/14; 14/04/14 - 20/06/14; 30/06/14 - 05/09/14; 08/09/14 - 14/11/14; 17/11/14 - 06/01/15.				
EAP-DEEP holiday: 23/06/14 – 27/06/14				
Christmas shutdown: 22/12/14 – 02/01/15				
ADDITIONAL FEES AND CHARGES				
OVERSEAS STUDENT HEALTH COVER (OSHC)				
Students travelling on a Student Visa must have OSHC to obtain a Visa. Rates are subject to change and the length of cover is set by the Australian Government based on the length of your studies. Approximate costs per month (2013) are:				
A\$45 Single A\$90 Couple A\$150 Family				
Do you want us to arrange OSHC? <input type="checkbox"/> No (you must attach a copy of your cover) <input type="checkbox"/> Yes: <input type="checkbox"/> Single <input type="checkbox"/> Couple <input type="checkbox"/> Family				
It is a Department of Immigration and Border Protection (DIBP) requirement that:				
1. Expiry date of OSHC and whether single or family cover must be included on COE.				
a. Calculating length of OSHC when course is: Less than 10 months – add 1 month cover; Longer than 10 months – add 2 months cover; and Longer than 10 months and finishing October-December – add cover until 15 March in following year				
Will there be dependents on your Visa application? <input type="checkbox"/> No <input type="checkbox"/> Yes, how many dependents? _____				
If Yes, please complete details below. If more than 4 dependents, please attach extra information.				
Family name	Given names	Relationship	Date of birth	Institution, if studying in Australia
ACTIVITIES (COMPULSORY FOR ALL SPRINGFIELD STUDENTS AGED UNDER 18)				
Are you aged under 18? <input type="checkbox"/> No <input type="checkbox"/> Yes \$50 per week will apply for activities				
AIRPORT TRANSFER (ONE WAY)				
<input type="checkbox"/> Brisbane or Gold Coast Airport to Springfield		A\$220	<input type="checkbox"/> Townsville or Cairns Airport to Homestay Accommodation	
			A\$50	
SPONSOR / SCHOLARSHIP DETAILS				
Will your fees be paid by someone other than your family? <input type="checkbox"/> No <input type="checkbox"/> Yes – please attach an official letter from your sponsor.				
Will you receive a scholarship? <input type="checkbox"/> No <input type="checkbox"/> Yes – please indicate who is providing scholarship: <input type="checkbox"/> AusAID <input type="checkbox"/> Your government				
<input type="checkbox"/> Other sponsor – please specify name/organisation:				
HOMESTAY				
Do you want UIL to arrange home stay accommodation for you? (Additional fees will apply.) <input type="checkbox"/> No <input type="checkbox"/> Yes				
If you require Homestay an Application form will be sent to you for completion. This form will provide us with additional information that will help us place you with one of our experienced Homestay families.				

GUARDIANSHIP (PLEASE COMPLETE THIS SECTION ONLY IF YOU ARE AGED UNDER 18).

If you require UIL to provide guardianship while you are studying in Springfield please provide your parents or legal guardian contact details below.

Full name: _____ Relationship to student _____

Address: _____

Phone no: _____ Email: _____

If you will be living in Australia with either a parent or a person who has legal custody of you or a relative nominated by a parent or legal custodian who is aged 21 years or older, please provide your guardian's details in Australia:

Full name: _____ Relationship to student _____

Address: _____

Phone no: _____ Email: _____

PRIVACY OF INFORMATION

Information on this form is being collected by Union Institute of Language (UIL) to determine eligibility and will be handled in accordance with our Privacy Policy, which is available on request.

I authorise the sharing of Information between UIL and a follow on institution during and after I have completed my English language studies. Any shared information may be used to enable the organisations to track my progress through my courses. "Information" means information relating to my enrolment at UIL or the follow on institution, but is not limited to: results of assessment, attendance, progress reports, Award documentation, participation and study skills.

DECLARATION

For your application to be valid, you must complete 'Part 1 Declaration by Applicant' or 'Part 2 Declaration by Parent or Guardian' (if the student is under 18 years of age).

PART 1 - DECLARATION BY APPLICANT

I certify that the information on this form and the supporting documentation are, to the best of my knowledge, correct and complete. I acknowledge that my application for admission is subject to acceptance by Union Institute of Language which may impose conditions on my enrolment. I further acknowledge that in the event my application for admission as a student by UIL is accepted, I will be bound by the provisions of relevant student handbooks, statutes, rules and policies of UIL as are in force from time to time, and will be subject to the lawful instructions of UIL personnel. I authorise UIL to obtain other details relating to my academic record if required. I acknowledge that the provision of incorrect information or documentation relating to my application may result in the cancellation of my enrolment. I further acknowledge that UIL may make available this information to Australian Commonwealth and State Agencies and the Manager of the Tuition Protection Scheme, pursuant to obligations under the ESOS Act 2000 and Standard 3 of the National Code.

Student signature _____ Date ____ / ____ / ____ (dd/mm/yy)

If you are under 18 years of age, your parent or guardian must complete Part 2 Declaration by Parent or Guardian.

PART 2 - DECLARATION BY PARENT OR GUARDIAN (if student is under 18 years of age)

I have read the information on this form and the details of the applicant are complete and correct. I hereby apply for the entry of my child/ward to study with Union Institute of Language in Australia and declare that I have financial capacity to meet the tuition fees and expenses in Australia. I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to the application may result in the cancellation of the enrolment.

Name: _____ Relationship to student: _____

Parent or Guardian signature _____ Date ____ / ____ / ____ (dd/mm/yy)

CONTACT INFORMATION

Please return this International Student Application Form and all supporting documents to your agent or to UIL:



FAX:
+617 3470 0012



EMAIL:
enquiry@uil.edu.au

Agent: Payment of commission will only be considered if this box contains the agent's name and contact details:

For more information visit our website: www.uil.edu.au
CRICOS Code 02529F, ABN 61103721759

HOW TO APPLY

Application deadlines

You will need to ensure your application is received in sufficient time to allow visa processing, which might take up to three months, depending on the country you are applying from. You should arrive in time for the first day of your program. Late entry is not always possible where there are set start dates.

Step 1

Select the English course you would like to study, taking note of the duration, cost and any set start dates before completing the application form. You should also check with any follow-on Institution to make sure you will finish your English (and possible have a holiday) before your next course commences.

Step 2

Send your completed application form with original, or certified copies of the following documentation attached to UIL:

- Passport (and Visa if available)
- Educational certificate(s) and academic results (must include grading scale/key used at the institution where you have undertaken your highest studies)
- Current English language test results ie test completed in the last 2 years (if applicable)
- A copy of your existing Overseas Student Health Cover if you don't want UIL to arrange it for you
- A release letter from the Institution you are currently studying with (if applicable)

If documentation is in a language other than English, an official certified translation must be included ie translated by the issuing institution or by an official translating service.

Step 3

If you have met any entry requirements and supplied all relevant documentation, we will send you an electronic Letter of Offer package, which you (or your agent) will receive by email. The package will include:

- Letter of Offer (quotation)
- Name and duration of the programs you have been accepted into
- Tuition fees and other costs
- Details of when payments are due
- Terms and conditions of enrolment
- Overseas Student Health Cover Information

Step 4

Once you have received your Letter of Offer, please complete the following documents and return them to us:

- Sign the Acceptance of Offer and Payment Agreement, including Terms and conditions of enrolment
- Meet any conditions outlined in your Letter of Offer
- Pay the fees set out in your Letter of Offer

Step 5

Once we receive the above, we will provide you or your agent with the following documents:

- Electronic Confirmation of Enrolment (eCoE)
- Receipt of your payment
- Overseas Student Health Cover (OSHC) information
- Pre-departure information

These are the documents you will need in order to obtain a student visa for Australia.

Step 6

Use your eCoE(s) to obtain a student visa from your nearest Embassy or Consulate in your home country. If you have an agent, the agent will be able to help you to apply for your visa.

Step 7

Once you have a student visa, you will need to make your travel and accommodation arrangements.

- Organise accommodation in your chosen city (if not arranging Homestay)
- Check the closest airport – make sure you fly into the closest airport
- Arrive a few days before classes start so that you have time to recover from your flight
- If you have time between when you arrive and classes start, contact or visit the campus and introduce yourself to our friendly staff.

Enjoy your studies with UIL – and remember, we are here to help you settle in to life in Australia.