

## pathways

### Certificate IV Higher Education Preparation Studies (Commerce Stream)

#### Recognition

The Certificate IV course is a pre-diploma program that provides ideal preparation for further studies at diploma or first year university level. It is the equivalent of Year 12 and is a Level Four Course on the Australian Qualifications Framework.

#### Australian Qualifications Framework

<http://www.aqf.edu.au/>

Successful completion of the Certificate IV course provides a guaranteed place in either stream of Canning's Diploma of Commerce course.

Successful students can also apply for first year undergraduate entry to a range of courses at Curtin University, Edith Cowan University and Murdoch University. Students wanting admission to The University of Western Australia must do so through completion of Canning's Diploma of Commerce: UWA Stream.

#### Articulation

- On successful completion students are guaranteed direct entry to the Diploma of Commerce at Canning College or are eligible for entry to a first year level commerce degree course at Curtin University, Edith Cowan University and Murdoch University.
- To be considered for admission to the Canning College Diploma of Commerce (Curtin Stream), students must pass all subjects with an average of 50%. For the Diploma of Commerce (UWA Stream) students must average 65%, receive a minimum score of 60% in Legal Studies CT14 and pass all units at the first attempt.

#### Case Study

Student completes Certificate IV with an average of more than 60% and meeting literacy and pre-requisites can enter Bachelor of Arts at Curtin University.



- Credit for Recognition of Prior Learning**  
Canning College recognises prior learning by acknowledging competencies and outcomes achieved (skills, knowledge and attributes) held as a result of formal training and education (both within Australia and overseas), work experience and/or life experience. Students who have successfully completed similar units of study at another institution may be given credit/an exemption for a module in the Certificate IV in Commerce.

#### Course structure

The Standard Academic Course is 20 weeks. Entry dates are available in January, April, July and October each year. Students will study the following units in the Certificate IV program, which focuses on preparing students for the higher education sector.

- There is usually a 2 week vacation period between each 10 week tuition period.
- Examinations are held in the last week of each 10 week teaching term.
- Student results are available two (2) weeks later.
- Learning assistance in Mathematics and English Communications is available through the Canning College Learning Centre.
- Upon joining the course every student will undertake a separate Study Skills program of one (1) hour per week for 10 weeks.

#### Assessment

- Continuous Assessment is a feature of the Certificate course which means that student work is being assessed on an ongoing basis.
- Assessment system and final results are managed by a Board of Examiners.
- Performance is carefully monitored during the course and regular feedback is given during the weekly individual consultations with the course tutors.
- Each unit is examined at the end of the 10 week tuition period.

#### Scholarships - Certificate IV only.

Canning College offers a number of academic awards based on the applicant's home country results (or Australian results if applicable).

In 2014, four scholarships currently valued at A\$3,000 each will be awarded to top students commencing the Certificate IV course. Award offers are made in conjunction with standard offers. For more information contact the College's International Office.

To help students save money, Canning offers Certificate IV student's a book hire scheme. Rather than purchase expensive texts, students pay a deposit of \$300 and receive a refund of \$175 on course completion (2013).

An outcomes basis for evaluation is used and will be converted to a grade and numerical value as follows:

On successful completion of the Certificate IV students receive a statement of results and a certificate awarded at the annual graduation ceremony.



20 Weeks Tuition Period			
10 Week Tuition Period Modules (Units)	Hours Per Week	10 Week Tuition Period Modules (Units)	Hours Per Week
English Communication CT11A	5	English Communication CT11B	5
Mathematics CT12A	5	Mathematics CT12B	5
Information Technology CT13	5	Accounting CT16	5
Legal Studies CT14	5	Economics CT17	5
Management CT15	5	Marketing CT18	5
Total Teaching Time	25	Total Teaching Time	25

Rating	Range
High Distinction	80 - 100%
Distinction	70 - 79%
Credit	60 - 69%
Pass / Competent	50 - 59%
Fail	0 - 49%