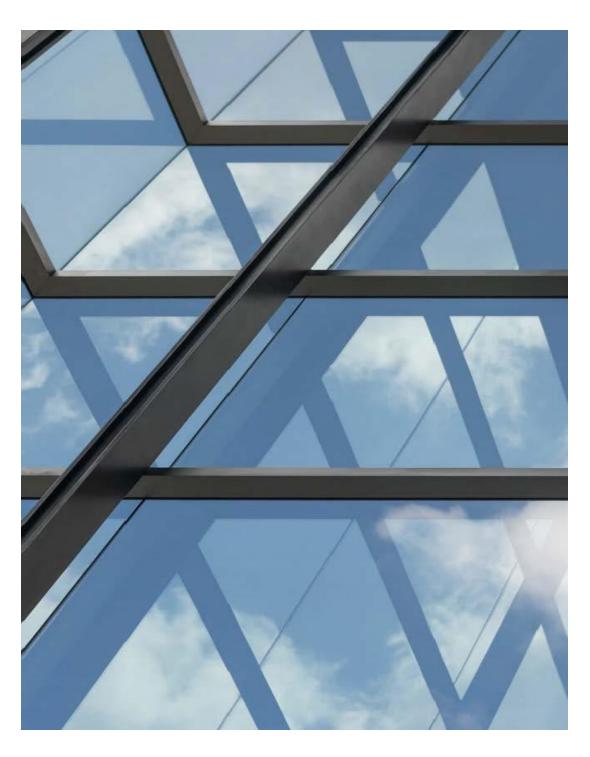


DOCTOR OF MEDICINE & DOCTOR OF DENTAL MEDICINE DOMESTIC ADMISSIONS GUIDE 2016

FOR DOMESTIC APPLICANTS ONLY





INTRODUCTION

Welcome to the *Domestic Admissions Guide 2016* to applications for domestic applicants for the Doctor of Medicine (MD) at Sydney Medical School and the Doctor of Dental Medicine (DMD) at the University of Sydney's Faculty of Dentistry.

Applying for medicine or dentistry is a complicated process, and the aim of this Guide is to answer the most common questions about the admissions criteria and how to apply.

It will help you determine whether you have met the criteria to submit an application for admission to the MD or DMD. It also provides a step-by-step guide to completing the application form, submitting documents and meeting the timelines.

Thank you for considering Sydney Medical School and the Faculty of Dentistry at the University of Sydney and best wishes for your application.

IMPORTANT NOTE

Sydney Medical School and the Faculty of Dentistry regularly review the admission criteria and application processes for their courses. They reserve the right to change these criteria and processes without notice. Statements in this Guide provide general advice about the currently applicable criteria and processes, and may not be correct for future application periods. It is possible that GPA scores will, in the future, be incorporated into the ranking of applicants for entry into the MD. It is also possible that the GPA requirement will be increased, and/or that a different GAMSAT calculation formula will be introduced. Applicants are advised to consult the faculties' websites for the most recent information: http://sydney.edu.au/medicine/future-students/medical-program/ and http://sydney.edu.au/dentistry/student/dmd.php.



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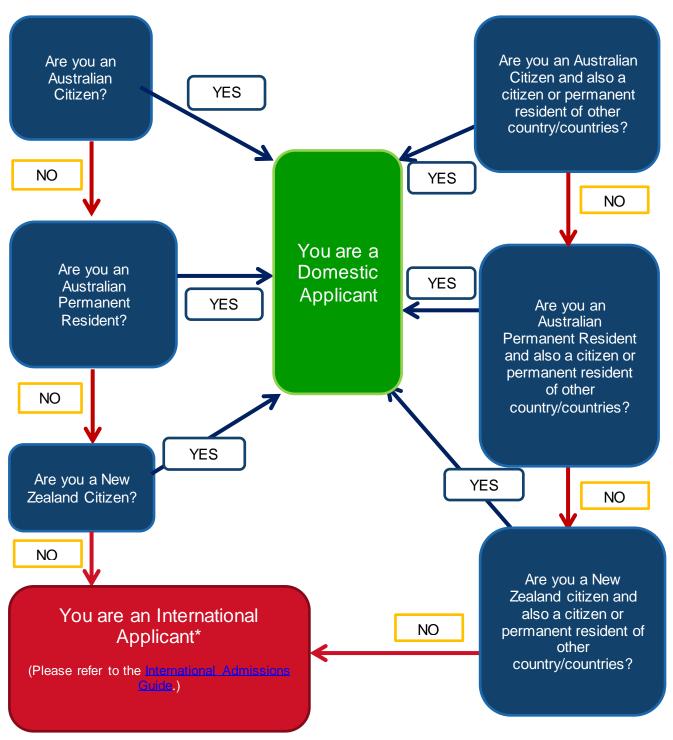
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ARE YOU ELIGIBLE TO SUBMIT A DOMESTIC APPLICATION?



*Note: There are three possible situations relating to the position of international applicants to the MD or DMD who change their immigration status. Please refer to the Sydney Medical School website and Dentistry website for the current policy.



OVERVIEW

SELECTION CRITERIA

You must fulfil three n	nain requirements to be eligible for admission:		
Satisfactory performance in a qualifying degree (indicated by GPA)	 Applicants must have completed, or be in the final year of, a bachelor's degree and have at least a credit average* at the time of application, as indicated by Grade Point Average (GPA). Domestic applicants must have their bachelor's degree assessed, and Grade Point Average (GPA) calculated, by the Universities Admission Centre (UAC) through its Qualifications Assessment Service (QAS) in 2015. 		
2. Satisfactory performance in an admissions test (GAMSAT)	 Applicants must submit valid Graduate Australian Medical School Admissions Test (GAMSAT) results with their application Applicants must have achieved a minimum of 50 in each section of the GAMSAT. 		
3. Satisfactory performance in an interview	Applicants who meet the minimum GPA* and GAMSAT requirements will be considered for participation in the Interview process. Applicants will be selected for interview based on their Overall GAMSAT score. The GAMSAT cut-off score will be determined once all applications have been received.		
You must also fulfil ac	Iditional requirements, if applicable, to be eligible for admission:		
English language requirements	- All applicants must meet this requirement (see page 17).		
2. MCAT results (MD only)	 MD applicants who are US citizens/nationals/permanent residents (regardless of whether they are also a citizen or permanent resident of a country other than the US) must submit Medical College Admission Test (MCAT) results (see page 16). 		
3. Biology pre-requisite (DMD only)	- DMD applicants must meet this requirement (see page 15).		

 $^{^*\}mbox{NOTE}\colon\mbox{Applicants}$ applying through a special admissions scheme should refer to pages 19 to 27 for information.



ADMISSIONS PROCESS FOR DOMESTIC APPLICANTS

4-STEP **PROCESS** STEP 1 Apply online for a QAS through UAC by midnight, Monday 25 May 2015 (Sydney, Australia time).* STEP 2 Apply online for the MD/DMD directly to the **University** by 10am, Tuesday 26 May 2015 (Sydney, Australia time).* STEP 3 Applicants who meet the projected GAMSAT cut-off score will be invited to complete an online confirmation page. STEP 4 Applicants who meet the actual GAMSAT cut-off score for interview will be invited to attend an interview.



- If you fail to complete one or more of these components, your application for the MD and/or DMD will not be processed.
- To apply for both the MD and the DMD, you MUST submit two separate applications (as only your first course preference for an application can be considered).
- *Please note that dates are subject to change. Please refer to the timeline for further information.



TIMELINE

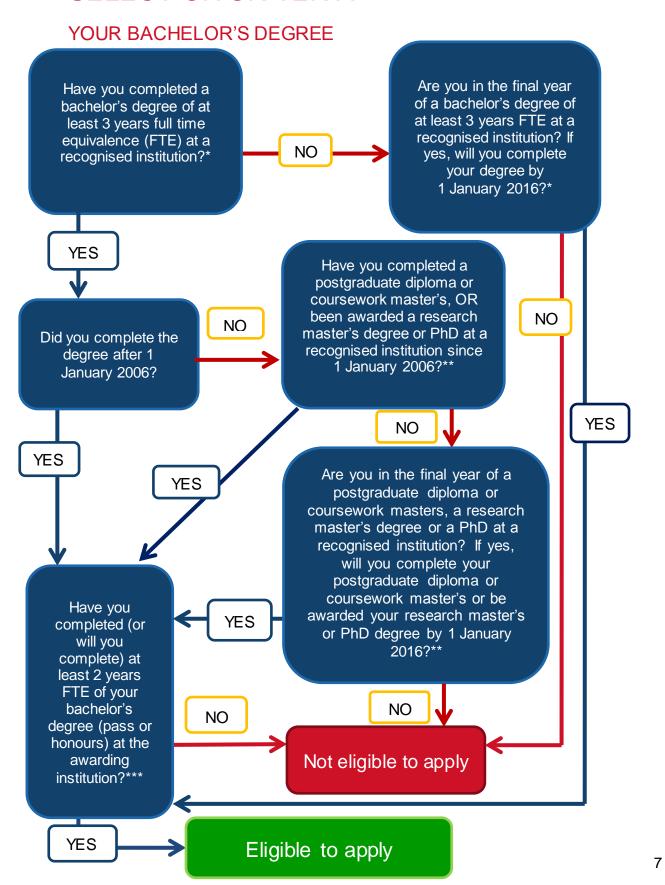
Please refer to the timeline at http://sydney.edu.au/medicine/future-students/medical-program/admissions/dates.php and remember that dates are subject to change.

PLACES, FEES AND SCHOLARSHIPS Please refer to the website at http://sydney.edu.au/medicine/future-students/medical-

Please refer to the website at http://sydney.edu.au/medicine/future-students/medical-program/program/fees-scholarships.php and remember that the information is subject to change.



SELECTION CRITERIA





*Your degree must be either:

- (a) a bachelor's degree (pass or honours) from an Australian university or selfaccrediting higher education institution; or
- (b) a bachelor's degree from an overseas university recognised as equivalent to an Australian bachelor's degree (pass or honours).

You must complete your bachelor's degree by 1 January of the year in which you intend to commence the MD or DMD. (Note: This policy also applies to applicants who are enrolled in an accelerated program.)

- ** If your bachelor's degree was completed more than 10 years before 1 January of the year for which you are seeking enrolment, you must, in addition:
- (1) have completed a postgraduate coursework diploma or degree within this 10 year period; or
- (2) complete a postgraduate coursework diploma or degree prior to 1 January of the year in which you intend to commence the MD or DMD; or
- (3) have been awarded a postgraduate research degree (or equivalent) within this 10 year period; or
- (4) be awarded a postgraduate research degree (or equivalent) prior to 1 January of the year in which you intend to commence the MD or DMD.

For the purposes of paragraphs (1) to (4) above, a postgraduate diploma or degree (or equivalent) means:

- (a) a postgraduate diploma or postgraduate degree from an Australian university or self-accrediting higher education institution; or
- (b) a postgraduate diploma or postgraduate degree from an overseas university recognised as equivalent to an Australian postgraduate degree or diploma.
- *** The "two-year" rule requiring applicants to have completed their bachelor's degree with at least two years at their awarding institution will be waived for Aboriginal and Torres Strait Islander applicants.

NOTE:

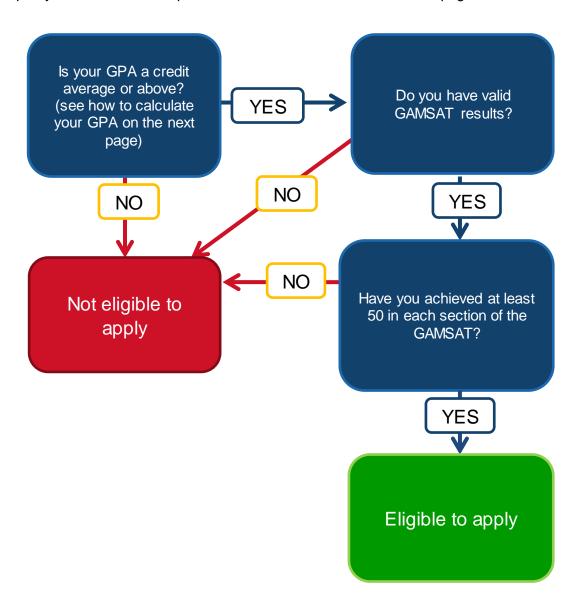
Applicants who have not completed or will not complete a bachelor's degree by 1 January 2016 (regardless of whether they have completed/will complete a postgraduate coursework diploma or degree, or have been awarded/will be awarded a postgraduate research degree by 1 January 2016) are ineligible to apply.

Applicants who have previously been excluded or involuntarily suspended from a course at a tertiary education institution must indicate this on their application form, and submit documentation detailing the circumstances of the exclusion or involuntarily suspension. Should these applicants be eligible for interview, they will be required to attend an additional interview as part of the MMI process.



GPA AND GAMSAT FOR STANDARD APPLICANTS

Note: The flowchart below is for standard applicants. You may still be eligible to apply if you qualify under one of our special admissions schemes. Please see pages 19 - 27 for details.





CALCULATING GRADE POINT AVERAGE

DOMESTIC APPLICANTS

- What is a QAS?
- How do you apply for a QAS?
- What should you do if there is an error with your QAS?
- What GPA do you need to obtain?

UAC'S QUALIFICATIONS ASSESSMENT SERVICE (QAS)

For 2016 entry, all domestic applicants to the MD and DMD are required to have their qualifications assessed, and the Grade Point Average (GPA) for their bachelor's degree(s) calculated, by the Universities Admission Centre (UAC) through its Qualifications Assessment Service (QAS) in 2015. QAS reports that were issued in previous years will not be accepted.

Applicants with a PhD or master's degree by research applying under that special admissions scheme must have their PhD and/or master's degree by research, as well as their bachelor's degree, assessed by UAC in 2015.

A fee of \$120 (including GST) is payable to UAC when you apply for a QAS, and must be paid by credit card or PayPal.

Applicants must submit their application and the required payment for a QAS to UAC by **midnight on 25 May 2015** Sydney, Australia time. (NOTE: QAS is available all year round; however, for the purpose of admission to the MD and/or DMD, you MUST complete your QAS submission by the deadline. Applicants who submit a QAS application to UAC after the deadline will not have their applications for admission to the MD and/or DMD considered.)

Applicants who have more than one **eligible** bachelor's degree (see pages 7-8) should submit both qualifications to UAC, and the degree that meets the GPA requirement or yields the higher GPA will be used as the basis for assessing eligibility for admission.

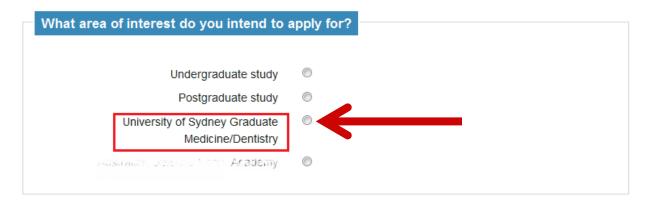
Applicants who are applying for both the MD and the DMD at the University need only make one application for a QAS; the QAS will be accepted by both faculties.

UAC's QAS application can be accessed via: http://www.uac.edu.au/general/qas.shtml.

When submitting your online assessment, please note:

- 1. You will be required to complete and submit the "personal details" page of the QAS online application.
- 2. You will be issued with a **QAS number** (a 9-digit number beginning with "932...").
- 3. The next screen will then ask what area of interest you intend to apply for:





Quit

- 4. You MUST select the circle next to "University of Sydney Graduate Medicine/Dentistry" on the QAS online application. If you fail to select this, your application for the MD and/or DMD will not be considered.
- 5. On the "Qualifications -Tertiary studies" page, select "Yes" in response to the question "Do you have a qualification to add?" Complete the required fields (see sample below) and then click "Add this information to the table below".
- 6. The following will be displayed once your qualification has been added. Review the table to ensure the information is correct.



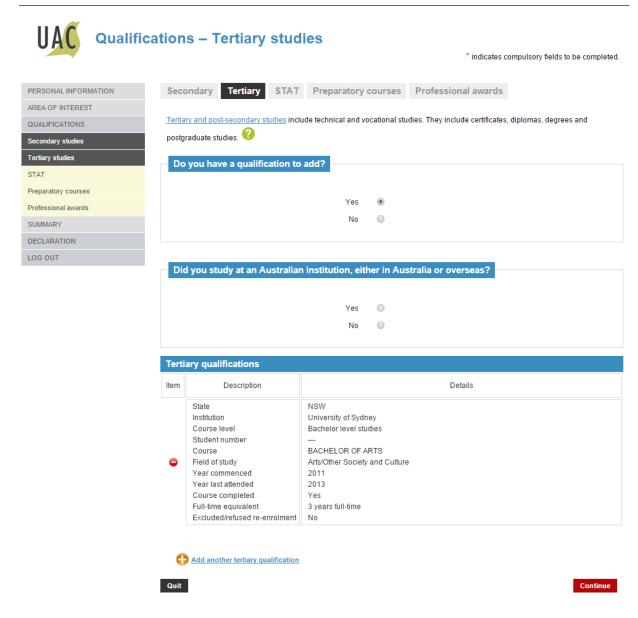
Add another tertiary qualification

Quit

Choose your institution	
onoose your institution	
* NSW	
University of Sydney	▼
TAFE NSW:	v
V PF C	
Your qualification	
* Level of qualification:	Bachelor level studies ▼
Student/candidate number (if known)	
* Name of your course	BACHELOR OF ARTS
* Field of education:	Arts/Other Society and Culture ▼
* Year you began the course	2011
* Year you were last enrolled in the course	2013
* Have you completed this course?	
Yes	•
No	0
* What was/is the course duration?	3 years full-time ▼
	,
* Have you been excluded from this course?	
Yes	0
No	●
Clear form 🛟	Add this information to the table below
T	
Tertiary qualifications	
Item Description	Details

Continue





- 7. If you have undertaken other tertiary studies (either incomplete or complete), click "Add another tertiary qualification" and repeat the process. This can be repeated as many times as necessary. When you have no further tertiary qualifications to add, click "Continue" to move to the next section of the QAS application form.
- 8. If you have received any form of credit or advanced standing, you must list all relevant qualifications in the QAS application so that UAC can conduct a complete assessment of your qualifications.
- 9. To be considered for admission to the MD or DMD, UAC requires QAS applicants with overseas qualifications to have their academic transcripts received by its office by 5pm on 1 June 2015. It is your responsibility to ensure that UAC receives your transcripts. Note that UAC will not contact you regarding missing documents. You may contact UAC to confirm that they have received your document(s) by the deadline.



Note: Although UAC will issue a QAS on the basis of documents received after 5pm on 1 June 2015, the University will not consider it as part of your application to the MD or DMD.

10. You must quote the correct QAS number on your Sydney Student online application to the University. The University will not be responsible for your failure to do so. If the correct QAS number is not entered on your application form, your application for the MD and/or DMD will not be considered further.

Selecting "University of Sydney Graduate Medicine/Dentistry" on your QAS online application and putting your QAS number on the Sydney Student application form, will allow UAC to forward your correct GPA(s) electronically to the University.



If you fail to complete one or more of the steps mentioned above, your application for the MD and/or DMD will not be considered.

THE GPA CALCULATION

Please refer to the following two links for guidelines on how the GPA is calculated:

- i. UAC website (http://www.uac.edu.au/general/gas.shtml)
- ii. Supplementary GPA information http://www.sydney.edu.au/medicine/future-students/medical-program/DomesticGPA.pdf.

If you have any further questions with regard to the QAS assessment or the GPA, please contact UAC directly. You must identify that you are applying for the University of Sydney Graduate Medicine/Dentistry program.

NOTE: The University accepts and relies on GPAs calculated by UAC only. The GPAs calculated by UAC are final* and are calculated in accordance with the common assessment procedures agreed to by its participating institutions. The calculation is linear and cannot take individual factors, such as course difficulty or home-state grading issues (low/high marking systems), into consideration. Given there are many different ways in which a GPA can be calculated, please be aware that the GPA issued by UAC may differ from a GPA issued by another institution/organisation.

* The University reserves the right to request UAC to reconsider or amend a GPA where the University believes that UAC has made an inadvertent error in calculation.

Please check your UAC QAS statement thoroughly, as you will be asked to confirm your GPA, as calculated by UAC, in the online confirmation page (see page 28), which in turn will be used to determine your eligibility for the MD/DMD. If you believe an error has been made in your GPA assessment, please contact UAC directly and immediately.

MEETING THE GPA ENTRY REQUIREMENTS

Standard applicants must have a minimum GPA of 5, as calculated by UAC, at the time of application to be considered. Rural applicants must have a minimum GPA of 4.5, as



calculated by UAC, at the time of application to be considered. Applicants applying under a special admissions scheme should refer to pages 19-27 for further information.

BIOLOGY PRE-REQUISITE (DMD only)

All DMD applicants are required to meet a biology pre-requisite.

Applicants can meet the prerequisite in one of the three following ways:

- An applicant must have completed, or be currently enrolled in, a bachelor's degree program that has embedded biology units.
 For example:
 - Animal and Veterinarian Bioscience
 - Biomedical Science
 - Bio-molecular Science
 - Biotechnology
 - Chiropractic Science
 - Diagnostic Radiography
 - Exercise and Sport Science
 - Exercise Physiology
 - Genetics
 - Health Sciences
 - Marine Bioscience

- Medical Science
- Medicinal Chemistry
- Medicine
- Midwifery
- Nursing
- Nutrition and Dietetics
- Occupational Therapy
- Optometry
- Oral Health Therapy
- Paramedic Science
- Pharmacy
- Physiotherapy (Physical Therapy)
- 2. An applicant must have completed 'Concepts in Biology' BIOL1001 or 'Human Biology' BIOL 1003 at the University of Sydney, or an equivalent, recognised unit of study. This equivalent unit of study must be a 6 credit point unit of study, being a one-semester course and including a laboratory component. If this course or unit of study was completed at another university, please provide supporting documents such as the course description or unit of study description so the University can assess its equivalency.
 - (Note that for 2016 entry, these two units of study, or equivalent units of study are acceptable. For 2017 entry and beyond, only BIOL 1001, or its equivalent unit of study will be accepted in order to meet the prerequisite.)
- **3.** An applicant must have completed as a component of their bachelor's degree, for example, a Science, Psychology or Arts degree, one biological subject (equivalent to a one semester unit of study), such as: physiology; cell biology; human genetics; microbiology; cell pathology; immunology; molecular biology or biochemistry.

Refer to http://sydney.edu.au/dentistry/study/dentistry/biology-prerequisite.php



ADMISSIONS TEST RESULTS (GAMSAT)

- What are the minimum results required?
- When do you need to take the test?
- When do you need to provide your results?

All applicants must submit valid GAMSAT admissions test results with their application.

Applicants must have achieved a minimum score of 50 in each section of the GAMSAT.

The GAMSAT cut-off score for each year is determined once all applications have been received by the University. The minimum Overall GAMSAT cut-off score for recent admissions has been:

Year of entry	Cut-off score for standard MD applicants	Cut-off score for rural MD applicants	Cut-off score for standard DMD applicants	Cut-off score for rural DMD applicants
2013	67	58	61	54
2014	68	57	61	54
2015	69	58	61	55

GAMSAT

Please note that GAMSAT results are valid for two years. You may nominate which year's results you want considered if more than one set of test results are valid. Individual section scores from tests in different years cannot be mixed.

Only results from the following test cycles can be used to apply for 2016 entry:

GAMSAT Australia 2014 and 2015 GAMSAT Ireland 2014 and 2015 GAMSAT UK 2013 and 2014

Applications, information and sample questions for GAMSAT are available on the Australian Council for Educational Research (ACER) website at http://www.gamsat.acer.edu.au/



MEDICINE APPLICANTS WHO ARE ALSO US CITIZENS/NATIONALS/PERMANENT RESIDENTS ONLY:

If you are applying for the MD and you are a US citizen/national/permanent resident (regardless of whether you are also a citizen or permanent resident of a country other than the US), you are required to submit MCAT results.

The MCAT results are required so that Sydney Medical School can comply with US Department of Education requirements to participate in the US direct loan scheme. The University is required to provide the Department with lists containing MCAT results and the number of times that US students sat MCAT (but without students' names).

If you are an eligible domestic applicant AND a US citizen or national or permanent resident, please note that, regardless of whether or not you wish to apply for the US loan, you must supply both MCAT and GAMSAT results. Your GAMSAT score will be used in the admission process. There is no minimum requirement for MCAT results, however the required MCAT results must be provided by 1 January 2016.

ADDITIONAL CRITERIA- ENGLISH LANGUAGE REQUIREMENTS

- Who has to provide evidence of English language proficiency?
- What proof is acceptable?
- How recent does this proof need to be?

Applicants whose first language is not English must provide evidence of minimum English language proficiency through one of the following means:

- 1. evidence of satisfactory achievement in tertiary studies* in which the language of the institution and of instruction, examination and assessment was English. The tertiary studies must have been undertaken no more than 5 years prior to the date of application for admission to the University of Sydney; or
- 2. (i) for the MD, an IELTS overall score of 6.5 (minimum of 6.0 in any category);
 - (ii) for the DMD, an IELTS overall score of 7.0 (minimum of 6.0 in any category).

English language test scores must be less than 2 years old at the date you apply to the University of Sydney.

*For the MD and DMD, 'satisfactory achievement' is defined as follows: applicants must present evidence of one year full-time university study in which the language of the institution was English and the language of instruction, examination and assessment was English. To be 'satisfactory' the applicant must have a credit average if this qualification was not used to gain admission. The study must have been undertaken at a recognised institution. Where a university has two official languages, one being English, proof must be



received from the Registrar/Academic Affairs Office or equivalent that all of the applicant's subjects for the relevant year were conducted in English.

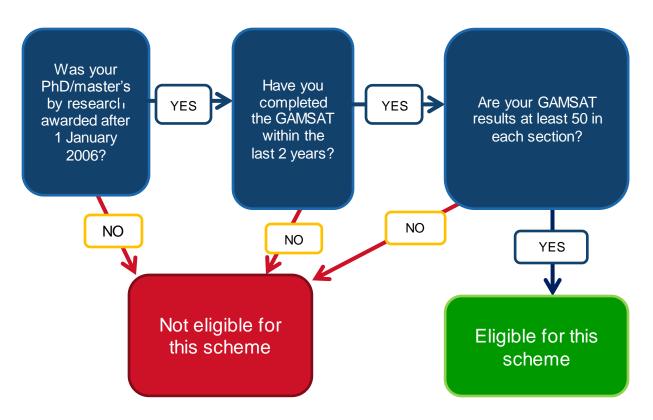
Note: The Dean of Medicine and the Dean of Dentistry may exempt an applicant from English language requirements in certain circumstances (see page 23 of the <u>Coursework Policy 2014</u>).

Additional information is available in the "Post-Graduate Coursework" section of the following document: English Language Proficiency Requirements (http://sydney.edu.au/future_students/documents/english_requirements.pdf)



SPECIAL ADMISSIONS SCHEMES

PHD AND MASTER'S BY RESEARCH



Applicants who have been awarded a PhD or a master's degree by research* from a recognised institution at the time of application for the MD and/or DMD, and who have met the minimum GAMSAT result requirements (see Admissions Test Results on page 16) will be considered eligible for interview regardless of their bachelor's degree GPA.

*Some master's degrees by research or PhDs may require a limited amount of coursework. For the purpose of admission to the MD or DMD at the University of Sydney, the research component of your PhD or master's degree must comprise two thirds or more of the overall course requirements. Proof of award must indicate that the degree met this requirement.

Applicants with a PhD or master's degree by research applying under this special admissions scheme must have their PhD or master's degree by research, as well as their bachelor's degree, assessed by UAC.

No extra points will be added to the total final score of applicants with a PhD.





- You must submit proof of award of your research degree at the time of application.
- You must have a QAS for both your bachelor's degree AND your research degree.

Your application will not be considered under this special scheme if you fail to meet one or more of the conditions below:

- 1) You must have been awarded a PhD or a master's degree by research between 1 January 2006 and the time of application;
- 2) You must submit proof of the award of your PhD or a master's degree by research at the time of application;
- 3) You must have your PhD or a master's degree by research, as well as your bachelor's degree assessed by UAC.

No appeals or special requests to the University will be considered. Applicants are discouraged from submitting such appeals or requests.

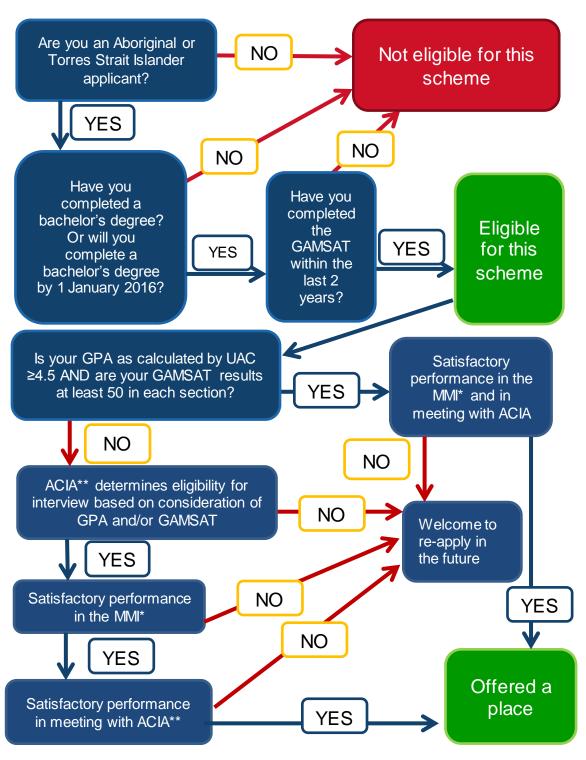
Future admissions cycles:

Beyond 2016 entry, the special admissions scheme for applicants with a PhD or a master's by research will no longer be available. These applicants will apply and have their eligibility assessed in accordance with the standard admissions criteria for the MD or DMD (unless they qualify under another special admissions scheme).



ABORIGINAL AND TORRES STRAIT ISLANDER APPLICANTS

A) Medicine only



^{*}Applicants are required to meet or exceed a minimum MMI score, which will be determined by the Admissions Committee.

^{**}ACIA – Advisory Committee on Indigenous Admissions.



Required Documentation

The University will accept one of the following forms of proof of Aboriginality or Torres Strait Islander descent as specified in the Confirmation of Aboriginality Policy 2014:

- (a) a letter stamped with the common seal and signed by the chairperson of an Aboriginal and/or Torres Strait Islander Land Council, in whose area the person lives or has previously lived; or
- (b) a letter stamped with the common seal and signed by a delegate of an incorporated Aboriginal and/or Torres Strait Islander organisation, such as the Aboriginal Medical Service or Aboriginal Legal Service; or
- (c) Where records are not available, a person's Aboriginality may be confirmed by a <u>statutory declaration</u> from the individual, declaring that they identify as and are known as an Aboriginal and/or Torres Strait Islander person.

Note: Proof of receipt of Abstudy will not be accepted as confirmation.

Applicants must upload the required document to Sydney Student at the time of application. If you do not provide the appropriate document, your application will be processed as a standard application and not via the special admissions scheme for Aboriginal and Torres Strait Islander applicants.

If you are audited, you will need to provide, within 10 days of our request, the original or a certified copy of the original to the University.

Selection Criteria

Applicants must have completed a previous degree or be in the final year of a bachelor's degree to be considered. We have no "pre-medicine" course, so must rely on applicants' performance in their previous degree to indicate their tertiary level study skills. These are fundamental to success in the program. In general, the applicants' GPA (as calculated by UAC) should be at least 4.5, but applicants with a lower mark who can demonstrate improvement over the duration of their tertiary studies will be considered eligible for admission, particularly if their final year of most recent tertiary study demonstrates high-level skills.

Applicants must have sat their GAMSAT examination. It is preferred that applicants have achieved a minimum score of 50 in each section of the GAMSAT, and in particular that they have passed the GAMSAT III (science) paper. However applicants may still be considered eligible for admission if this result is not achieved.

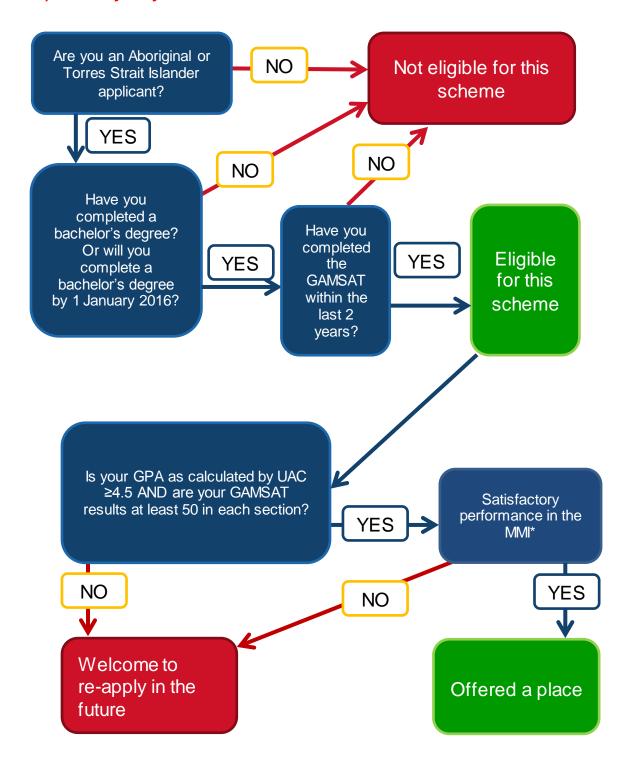
The "two-year" rule requiring students to have completed their bachelor's degree with at least two years in their awarding institution will be waived.

Applicants who are deemed eligible for interview will be required to attend an additional interview as part of the MMI process.

Aboriginal and Torres Strait Islander applicants should contact Dr Lilon Bandler for more information and support. Please call +61 2 9036 7577 or email lbandler@sydney.edu.au



B) Dentistry only



^{*}Applicants are required to meet or exceed a minimum MMI score, which will be determined by the Admissions Committee.



Required Documentation

The University will accept one of the following forms of proof of Aboriginality or Torres Strait Islander descent as specified in the Confirmation of Aboriginality Policy 2014:

- (a) a letter stamped with the common seal and signed by the chairperson of an Aboriginal and/or Torres Strait Islander Land Council, in whose are the person lives or has previously lived; or
- (b) a letter stamped with the common seal and signed by a delegate of an incorporated Aboriginal and/or Torres Strait Islander organisation, such as the Aboriginal Medical Service or Aboriginal Legal Service; or
- (c) Where records are not available, a person's Aboriginality may be confirmed by a <u>statutory declaration</u> from the individual, declaring that they identify as and are known as an Aboriginal and/or Torres Strait Islander person.

Note: Proof of receipt of Abstudy will not be accepted as confirmation.

Applicants must upload the required document to Sydney Student at the time of application. If you do not provide the appropriate document, your application will be processed as a standard application and not via the special admissions scheme for Aboriginal and Torres Strait Islander applicants.

If you are audited, you will need to provide, within 10 days of our request, the original or a certified copy of the original to the University.

Selection Criteria

Applicants must have completed a previous degree or be in the final year of a bachelor's degree to be considered. Applicants' GPA (as calculated by UAC) must be at least 4.5. Applicants must have sat their GAMSAT examination and achieved a minimum score of 50 in each section of the GAMSAT.

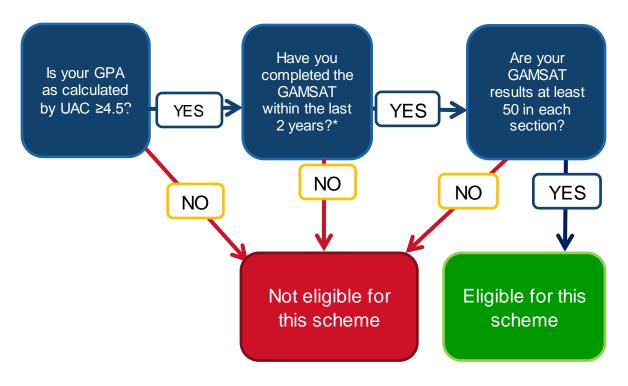
The "two-year" rule requiring students to have completed their previous degree with at least two years in their awarding institution will be waived.



You must upload the required proof of Aboriginality or Torres Strait Islander descent, with the other required documents, to Sydney Student at the time of application. If you do not upload the required proof, your application will be processed as a standard application and not via the special admissions scheme for Aboriginal and Torres Strait Islander applicants.



RURAL ORIGIN



A special admissions scheme is available for applicants who certify that they are of rural origin. An applicant is defined to be of rural origin if he or she has lived in an ASGC-RA 2-5 area for at least five years (consecutively or cumulatively) since the beginning of primary school.

ASGC-RA refers to the Australian Standard Geographical Classification – Remoteness Area. The Remoteness Area classifications are:

- RA1 Major cities of Australia
- RA2 Inner regional Australia
- RA3 Outer regional Australia
- RA4 Remote Australia
- RA5 Very remote Australia

To determine if you are from an eligible area use the <u>ASGC look-up tool</u>. (http://www.doctorconnect.gov.au/internet/otd/Publishing.nsf/Content/locator)

Selection Criteria

Rural applicants are required to achieve a GPA of 4.5 at the time of application as calculated by UAC. The GAMSAT cut-off for rural applicants will be determined once all applications have been received by Sydney Medical School and the Faculty of Dentistry.

Proof of Rural Origin

Applicants of rural origin will be required to sign a statutory declaration as the only acceptable proof of rural background.



Please click <u>here</u> to download the required statutory declaration. (http://sydney.edu.au/medicine/future-students/medical-program/StatutoryDeclaration.docx)



- You must upload the required statutory declaration, with the other required documents, to Sydney Student at the time of application.
- If you do not upload the statutory declaration, your application will be processed as a standard application and not via the special admissions scheme for Rural Origin applicants.

The University will audit a random selection of applicants. If you are audited, you will need to provide a letter to confirm that you are of rural origin (please see FAQs for details of the required letter in case of audit).

If you have any queries about this information, please see the FAQs below:

Q: If I have lived for almost 5 years in a rural area (e.g. 4 years and 8 months), am I an applicant of rural origin?

A: No, you must have lived in an ASGC-RA 2-5 area for at least five years (consecutively or cumulatively) since the beginning of primary school to be classified as being of rural origin.

Q: Am I an applicant of rural origin if my address is 200m from a RA2 area?

A: No, you must live within an ASGC-RA 2-5 area for you to be classified as being of rural origin.

Q: Half of my street is counted as rural and the other half is not. If I live on the part of the street that is outside the ASGC-RA 2 area, can I be considered as a rural applicant?

A: No, you must live within an ASGC-RA 2-5 area to be classified as being of rural origin

Q: Can time spent living in an ASGC-RA 2-5 area for shorter periods be added together to make up the 5 years?

A: Yes.

Q: Does time spent in a boarding school in a major city count if my home address is in an ASGC-RA 2-5 area? e.g. Am I defined as a rural applicant if I went to primary school in a rural area, and then to boarding school in Sydney?

A: Time spent in a boarding school in a major city does not count towards the 5 year requirement. However, the time you spend in a rural area during school holidays does count towards the 5 year requirement.

If you went to primary school in a rural area and spent your secondary school holidays in a rural area, you will be defined as a rural applicant only if the total amount of time you spent living in a rural area amounts to 5 years or more.



Q: Does time residing at a university residential college count if I return home to a rural area during semester breaks?

A: Time spent residing at a residential college will only count towards the 5 year requirement if the University is located in an ASGC-RA 2-5 area. The time you spend in a rural area during semester breaks does count towards the 5 year requirement.

Q: Does time spent boarding in a rural area count if my home address is in a major city? e.g. If I boarded in Army barracks in a rural area, and my home address is in Sydney, can the time boarding in the rural area count towards the 5 year requirement?

A: Yes, this time can count towards the 5 year requirement.

Q: What should I write in a statutory declaration?

A: Please click here <u>here</u> to download the text of the required statutory declaration. (http://sydney.edu.au/medicine/future-students/medical-program/StatutoryDeclaration.docx)

Q: Who can witness my statutory declaration?

A: A statutory declaration under the Statutory Declarations Act 1959 may be made before one of the qualified people listed on page 2 of the statutory declaration.

Q: What do I need if I am audited?

A: If you are audited, you will need to provide, within 10 days of our request, the following document to confirm that you are of rural origin:

- A letter from a medical practitioner, dentist, lawyer, school principal, employer or other member of the rural community confirming that you have lived in the rural area for at least five years since the beginning of primary school. The letter should include your rural address or the town in which you resided, and the position and contact details of the author. Letters from family members will not be accepted.

All documents must be original or certified copies of originals.



ONLINE CONFIRMATION PAGE

- Who needs to complete the online confirmation page?
- Why do you need to submit the online confirmation page?
- What should you do if the confirmation page contains an error?
- Can you appeal a decision made after you have completed the confirmation page (on the basis of confirmed data)?

Applicants who have met the projected minimum GAMSAT cut-off score, to be determined by Sydney Medical School and the Faculty of Dentistry, will be required to complete an online confirmation page. Applicants will be sent a request to complete the confirmation page via email (NOT via the Sydney Student Portal). The email will include the deadline by which applicants must submit the confirmation page.

NOTE: An invitation to complete the confirmation page does not indicate that you will be invited for interview. The projected minimum cut-off score may vary from the actual cut-off score. All other applicants will be notified that their application has been unsuccessful at the same time.

The confirmation page will require you to confirm the details of your application, pertaining to the admissions criteria set out in this guide (e.g. GPA as calculated by UAC, GAMSAT etc.).

Do not submit the confirmation page if it contains an error. If you identify any incorrect information on the confirmation page, you must submit an error report as instructed on the confirmation page prior to the deadline. No changes will be permitted after the deadline has passed.

If you submit an error report, you will receive a further request to complete the confirmation page after the error has been rectified.



- You must check the confirmation page carefully. The information confirmed on the confirmation page will be considered as final, and applications will be processed based on this information.
- The University will NOT consider an appeal against a decision that is made on the basis of the information confirmed by you on the confirmation page.
- You must complete a confirmation page by the stipulated deadline, otherwise your application will not be considered.



INTERVIEW

- How are applicants chosen for interview?
- What does the interview involve?
- Do you have to attend the interview in person or can you interview via Skype?
- How do you submit an appeal?

The interview process is known as the Multiple Mini-Interview (MMI).

Applicants who meet the minimum GPA and admissions test requirements will be considered for interview. Applicants will be selected for interview based on their Overall GAMSAT score.

THE INTERVIEW PROCESS

The actual MMI is expected to last approximately 45 minutes, however, the entire process including registrations, a feedback session, and possible delays, may take up to 2 hours.

The MMI process is designed to assess suitability based on qualities important for success in the MD and DMD, including:

- good communication skills;
- a sense of caring, empathy and sensitivity;
- an ability to make effective decisions;
- an ability to contribute as a member of a team;
- an appreciation of the place of medicine in the wider context of healing; and
- a sense of vocation, motivation and commitment within the context of medicine.

The MMI process aims to broadly sample the candidate's competencies in order to gain an accurate picture of the candidate's strengths and weaknesses. This is achieved by having several brief interviews with different interviewers.

Interviewers will not be provided with any information about applicants (including admissions test and GPA scores).

Full details of the interview process will be sent to applicants who are selected for interview.

Applicants who have indicated that they have a record of exclusion and who are selected for interview will be required to attend an additional interview as part of the MMI process.

THE INTERVIEWERS

All interviewers are volunteers who have completed a training program.

They are recruited from the following groups:



- Academic, clinical academic, and staff of Sydney Medical School or the Faculty of Dentistry;
- Graduates from Medicine or Dentistry;
- Persons drawn from the wider community.

The interviewers will optimally include 2 or 3 people of each gender.

INTERVIEW DETAILS

Applicants who have been selected for an interview will be invited to attend an MMI by email. The email will contain a link which will allow applicants to select an interview time and date.

Applicants will also be required to select their offer preferences at this time. Information is available on the Sydney Medical School website at http://sydney.edu.au/medicine/future-students/medical-program/program/fees-scholarships.php and the Faculty of Dentistry's website at http://sydney.edu.au/dentistry/student/dmd.php.

Eligible applicants who have applied to both the MD and DMD will only be required to attend one MMI. MMI results will be considered by both Faculties.

Domestic applicants Interview Fee

In 2015 there will be a non-refundable \$150 (incl. GST) Interview Booking and Administration Fee for domestic applicants to attend an interview.

Online payment via credit card (AMEX, Visa or Mastercard) will be required at the time of booking to secure the interview booking.

Applicants selected for interview are required to travel, at their own expense, to the indicated venue in order to attend the MMI. Please note that no alternative interview dates and/or interview methods will be provided. Please see the timeline on our website at http://sydney.edu.au/medicine/future-students/medical-program/admissions/dates.php for expected MMI dates.

Skype Interviews

Under exceptional circumstances domestic applicants may attend a MMI via Skype. Exceptional circumstances may include:

- Obligatory attendance at an overseas tertiary institution during the interview period;
- Overseas travel for business purposes; or
- Severe illness preventing travel.

NOTE: Convenience and/or personal travel plans will not be considered.

If you wish to be considered for an MMI via Skype due to exceptional circumstances, you must submit a request when completing your online confirmation page. Following submission of your request, you must also send relevant supporting document(s) to the Admissions Office within one week. Requests will be considered by the Admissions Committee on a case-by-case basis. Please note that only applicants who are eligible for



an interview and are granted an interview via Skype will be notified when they receive an invitation to interview via email.

APPEALS

Applicants who believe that their performance in the MMI has been compromised by serious illness or misadventure may appeal in writing to the Admissions Committee, providing supporting documentation, within **two days** of the interview. The Committee Executive will determine if any further action is required and its decision will be final.

OFFERS

- How are offers made?
- What is a conditional offer?
- If offered a place, when do you need to accept or decline it?

Offers of places are made by the Deans of Sydney Medical School and the Faculty of Dentistry on the basis of merit, as indicated by applicants' final rankings.

Applicants are required to meet or exceed a minimum MMI score, which will be determined by the Admissions Committee. Applicants will then be ranked on the basis of a combination of admissions test results and interview performance. This will generate a single ranked list of applicants.

Offers will be made in sequence commencing with the applicant with the highest ranked score. Should it arise that applicants are ranked equally and need to be separated, the applicants' Overall GAMSAT scores will be used first, and then the MMI scores. If further separation is required, the applicants' GPA at the time of application may be used, at the discretion of the Dean or Deputy Dean.

Applicants most highly ranked will be offered places first, according to their preferences. If a particular type of place is no longer available, applicants will be offered their next preferred available place.

Successful applicants will be given a firm date by which to accept the offer of a place. Offers not accepted in accordance with the instructions contained in the offer letter by that date will lapse.

Offers will be made from August 2015, and late round offers could be made up to January 2016.

Unconditional offers are only made to applicants who are already graduates and who have provided all necessary documents to the University. Conditional offers are made to applicants who have not completed the final year of their bachelor's degree or applicants who have not provided all necessary documents to the University. A conditional offer will be withdrawn and cancelled if the applicant fails to achieve the required GPA on completion of the degree, if the applicant fails to complete the degree by the deadline stipulated in their offer letter, or if the applicant fails to provide all necessary documents by the deadline.



Non-University of Sydney applicants completing their bachelor's degree in 2015

MD and DMD applicants must have completed their bachelor's degree by 1 January 2016. All applicants who are completing their degree in 2015 (except current University of Sydney students) MUST forward a scanned copy of the final official academic transcript of their completed degree to the Student Recruitment and Admissions Group (SRAG). This documentation must be received by Friday 8 January 2016 via email: admissions.medicine@sydney.edu.au (MD applicants) or admissions.dentistry@sydney.edu.au (DMD applicants). Where the transcript does not state that the degree has been completed, a testamur or an official letter issued by the Registrar/Academic Affairs Office or equivalent of the issuing institution confirming the completion of the qualification inclusive of the date on which the award will be conferred, must also be provided.

University of Sydney applicants completing their bachelor's degree in 2015

The University of Sydney students completing their bachelor's degree in 2015 MUST submit an official letter issued by the Registrar/Academic Affairs Office confirming the completion of the qualification inclusive of the date on which the award will be conferred by Friday 8 January 2016 via email:

<u>admissions.medicine@sydney.edu.au</u> (MD applicants) or <u>admissions.dentistry@sydney.edu.au</u> (DMD applicants).



Both the University of Sydney students and non-Sydney students must ensure that the required documents are received by the University by Friday 8 January 2016.

IMPERMISSIBLE CONDUCT

Sydney Medical School and the Faculty of Dentistry reserve the right, in their sole discretion, to vary or cancel an offer of admission if an applicant's conduct prior to enrolment causes them to form the view that the applicant is unsuitable for admission to the MD or DMD.

Examples of conduct that might make an applicant unsuitable for admission to the MD or DMD include (but are not limited to):

- failure by the applicant to treat University of Sydney employees, students, applicants or other members of the University community with respect and courtesy, including failure to use appropriate language and tone in written or verbal communications;
- failure by the applicant to act honestly and ethically in their dealings with University of Sydney employees, students, applicants or other members of the University community;



- conduct that results in the applicant being excluded from another higher education institution, or from a course or program offered by another higher education institution;
- conduct that gives Sydney Medical School and/or the Faculty of Dentistry reasonable cause to believe that enrolling the applicant in clinical training may place them, their peers, or members of the public at risk of harm; and
- conduct that results in the applicant being charged with a criminal offence.

NO EXEMPTIONS AND ADVANCED STANDING

No applicant will be admitted to the MD or the DMD with advanced standing or credit, and exemptions from participating in part of the program will not be offered.

SPECIAL CONSIDERATION

The official results listed on an applicant's transcript, and his or her admission test results, will be taken as the awarding and testing authorities' assessment of the academic standards reached by the applicant, taking due account of illness and misadventure according to the authorities' policies.

In the interest of fairness to all applicants, no special consideration can be given to applicants who do not meet the requirements for entry into the MD and/or DMD. Letters of reference, relevant work experience, etc., are not considered in the application process.



The University will not consider special consideration requests or appeals. Applicants are discouraged from submitting such requests or appeals.



HOW DO YOU APPLY?

PLEASE NOTE: if you intend to apply for both the MD **and** the DMD you must submit **two** separate applications as only your first course preference for an application can be considered.

DOMESTIC APPLICANTS

There are two separate components to making a domestic application:

- Submit an <u>online QAS application</u> to the Universities Admissions Centre (UAC) by midnight on Monday 1 June 2015, Sydney, Australia time; and
- 2. Submit an <u>online MD application</u> and/or <u>online DMD application</u> directly to the University by 10am on Tuesday 2 June 2015, Sydney, Australia time.
- 3. If applicable, applicants who have met the projected minimum GAMSAT cut-off score, to be determined by Sydney Medical School and the Faculty of Dentistry, will be required to complete an **online confirmation page**.

If you fail to complete one or more of these components, your application for the MD and/or DMD will not be processed.

NOTE: Only online applications will be accepted. No hard copies of applications will be accepted.

^{*}Please refer to http://sydney.edu.au/medicine/future-students/medical-program/admissions/dates.php for any updates for closing dates.



DOCUMENT CHECKLIST – Domestic applicants

	Australian Citizens or New Zealand Citizens or Australian Permanent Residents must provide:
	 their passport photo page, or citizenship certificate and photo identification (e.g. valid driver's licence or procof age card), or birth certificate and photo identification (e.g. valid driver's licence or proof of age card), <u>AND</u> either evidence that one parent was an Australian Citizen or a Permanent Resident at the time of their birth <u>or</u> evidence of their residence in Australia for 10 years since your birth.
	Holders of an Australia Permanent Residence visa must provide their passport photo page and visa details page.
	Full official transcript of your academic records for each program attempted (if not undertaken at the University of Sydney).*
	Proof of completion of any previous tertiary record(s) if not stated on your transcripts and if not undertaken at the University of Sydney.*
	Where applicable, proof of award of a master's by research or PhD, if not undertaken at the University of Sydney.*
	Where applicable, a <u>Statutory Declaration</u> for rural-origin applicants.
	Where applicable, supporting documentation for Aboriginal and Torres Strait Islander applicants eg. a <u>Statutory Declaration</u>
	Where applicable, documentation regarding your exclusion from any course at a tertiary institution.
	Where applicable, English language test results (e.g. IELTS or TOEFL test results).
	Where applicable, a marriage certificate or other official documentation to verify your name change.
	An official/authorised English translation of any document not issued in English and original language versions of those documents.
* Δι	policants who have studied at the University of Sydney please note:

^{*}Applicants who have studied at the University of Sydney, please note:

¹⁾ You do not need to provide your University of Sydney official transcripts at the time of application; but

²⁾ If you are made a conditional offer based on the completion of your bachelor's degree at the University of Sydney, you MUST submit an official letter issued by the Registrar/Academic Affairs Office confirming the completion of the qualification inclusive of the date on which the award will be conferred by Friday 8 January 2016.



- Even if you have previously applied for a course at the University and provided documents at that time, you must provide all required documents for your new application to the MD/DMD as per the checklist.
- Applicants who have studied at the University of Sydney do not need to provide their University of Sydney transcripts at the time of application.*
- It is your responsibility to ensure that all necessary documents listed below are uploaded to your application. The University will not contact you if you fail to provide any of the required documents. Applications with missing documents will not be considered.

HOW TO USE THE ONLINE APPLICATION FORM (EXPLANATION OF THE SYDNEY STUDENT ONLINE APPLICATION FORM)

BEFORE YOU BEGIN

Please make sure that you have the required documents ready for uploading to the Sydney Student online application system (refer to the checklist on page 35).

You will be required to upload **scanned** documents to complete your online application. These documents do not need to be certified. Please note the maximum file size is **10MB**.

Note: MD and DMD applicants do <u>not</u> need to upload any of the following documents as none of these are considered in the admissions process:

- evidence of membership of professional associations;
- evidence of work experience or curriculum vitae;
- information about academic awards or prizes:
- reference letters and letters of recommendation.

VALIDATION OF DOCUMENTS

The University of Sydney accepts scanned documents submitted online in support of applications for admission to courses of study. All supporting documents must be true and complete records. You should be prepared to provide original documents or original certified copies of supporting documents upon request at any time. Detailed checking of supporting documents is a crucial element of our admissions process and may involve contacting the original issuing authority or relevant tertiary admissions centre, or other organisation (whether education or otherwise), or individual, whether in Australia or overseas, to verify documents. A failure to provide documents on request, or the discovery of either fraudulent documents or a misrepresentation of true circumstances in association with your application, may lead to the rejection of your application for admission, the cancellation and withdrawal of any offer of admission, or the cancellation of your enrolment.

Documents submitted in a language other than English must be accompanied by a complete English translation. The University accepts translations to English made by an accredited translator with a government body, the Registrar of the issuing institution or, for international applicants, registered University of Sydney education Agents who have been designated as translators. Applicants from the Peoples' Republic of China may have their



academic transcripts referred to the Ministry of Education's China Academic Degrees and Graduate Education Development Centre (CDGDC) for authentication.

The certification policy for domestic applicants can be found here: http://sydney.edu.au/future_students/apply_certification.shtml

THE ONLINE APPLICATION FORM

If you have not applied for a course at the University before, you will be required to create an account. As part of this process, you will receive several emails confirming your login details.

Please note that some emails/attachments may not be accepted or may be marked as junk or flagged as spam by some mail providers (e.g. Hotmail, Yahoo or Gmail). If you do not receive any confirmation emails from the University, please check your Junk/spam email folder. Applicants are advised not to provide an email address from one of these providers. If you provide your current university email address, please ensure that it will be active until February 2016.



All communication from the University will be via the Sydney Student portal and/or via email. It is the responsibility of applicants to check their accounts and the University will not be held responsible for any unread email communication or for any resulting delays or disadvantage.

Should you need to change your email address at any stage throughout the admissions process, please contact the Student Recruitment and Admissions Group via email at admissions.medicine@sydney.edu.au for MD, or admissions.dentistry@sydney.edu.au for DMD (include your application ID and that you are a domestic applicant in the subject line).

NOTE: Most pages of the online form are generic to all University of Sydney applicants. There are several sections that do not apply to MD or DMD applicants.

1. Starting your application and document upload page

You are not required to complete any supplementary forms; however, you MUST upload the required documents at the time of application (see the checklist on page 35). (Note: Any required documents received by the University after the application deadline will not be considered or processed.)

If you are unable to upload your documents or need to upload any additional required document(s), or if you encounter problems completing or submitting the online form, or if you need to alter your form after submission, please contact the Student Recruitment and Admission Group:

Student Recruitment and Admission Group Level 4, Jane Foss Russell Building (G02) The University of Sydney NSW 2006



Australia

Email:

admissions.medicine@sydney.edu.au for MD, or admissions.dentistry@sydney.edu.au for DMD (include your application ID and that you are a domestic applicant in the subject line)

2. Your course options page

In order for all MD and DMD applications to be processed in time for interview, Sydney Medical School and the Faculty of Dentistry only process first preference applications, i.e.

- applicants for the DMD must nominate DMD as their first preference;
- applicants for the MD must nominate MD as their first preference;
- applicants who are applying for both DMD and MD must submit **two** separate applications by the deadline to ensure that both applications are assessed.

3. Your personal information page

If you are a New Zealand citizen and also an Australian permanent resident, you must select 'Australian permanent resident' under the question 'What is your citizenship/residency status?' and then select 'New Zealand' under the question 'Country of citizenship/nationality'.

Please DO NOT simply select 'New Zealand' under the question 'What is your citizenship/residency status?'

4. Scholarships page

Where applicable, applicants may provide such information. Please note that this will play no role in the admissions process.

5. Your qualifications page

- If English is your first language, you do not need to provide proof of English language proficiency. If English is not your first language, you must upload proof of English language proficiency eg. official transcripts or IELTS/TOEFL results.
- If you have previously been excluded from a course at a tertiary education institution, you MUST upload documents outlining the circumstances.
- 'Academic Qualifications' please provide details of all degrees (including PhD, master's, etc.) you have completed. Use the check box to 'Add another qualification' for each additional degree. You may enter a GPA based on UAC's calculation or leave it blank.
- You do not need to provide details of academic prizes or awards

6. Course choice page



QUALIFICATIONS ASSESSMENT SERVICE

 Domestic applicants must enter a valid QAS number: it must contain 9 digits, the first three digits of which are "932". Please ensure you enter the correct QAS number or your application for the MD/DMD cannot be considered.

YOUR ADMISSIONS TEST RESULT

Please refer to pages 16-17.

REQUIREMENTS FOR US CITIZENS/NATIONALS/PERMANENT RESIDENTS (MD ONLY)

Please refer to page 16.

If you are a domestic applicant and also a US citizen, national or permanent resident, please ensure that you click 'Yes' to both of the questions below:

- Q. Are you a US citizen, national or permanent resident? Yes or No
- Q. If are you a US citizen, national or permanent resident, are you also a citizen, national or permanent resident of a country other than the US? Yes or No

AUSTRALIAN RURAL ORIGIN APPLICANTS

The University is required to provide an annual report to the Commonwealth Government detailing the number of students who are of 'rural origin'. The information you provide will be used by the University to comply with its reporting requirements,

In terms of its reporting requirements, the University will only use non-identifiable information, being the numbers of students who are of 'rural origin'.

If you are an Australian rural origin applicant, please answer 'Yes' to the question below, regardless of whether you are applying for the rural special admissions scheme:

Have you lived in a defined rural location in Australia for at least 5 years (consecutive or cumulative) since beginning primary school (from about the age of 5 years)?* Yes or No

FACILITATED ENTRY SCHEMES

- Facilitated entry scheme for rural origin applicants: please see page 25-27 for details. If you answer 'Yes' to the question right above, and would like to apply for the rural special entry scheme, you MUST upload a <u>Statutory Declaration</u>.
- Facilitated entry scheme for Aboriginal and Torres Strait Islander applicants: please see pages 21-24 for details. If you would like to be considered for the Aboriginal and Torres Strait Islander special entry scheme, you MUST upload the required supporting documentation e.g. <u>Statutory Declaration</u>.



NOTE: If you fail to submit the required document(s), your application will be processed as a standard application, not via any special admissions scheme.

7. Submitting your application

Once you have completed the application form, you must ensure that you **submit your application.** Do not simply save and exit; this is not the same as submitting your application. Submitting the application includes agreeing to the terms and conditions and declaration. Your application cannot be considered if you do not complete this final step in the application process.



CONTACTS

FUTURE STUDENT CONTACT CENTRE

Online enquiry
http://sydney.edu.au/ask-domestic
1800 SYD UNI (1800 793 864) (in Australia)
+61 2 8627 1444 (outside Australia)
http://sydney.edu.au/future_students

STUDENT RECRUITMENT AND ADMISSIONS GROUP

Student Recruitment and Admissions Group Level 4, Jane Foss Russell Building (G02) The University of Sydney NSW 2006 Australia

Email:

<u>admissions.medicine@sydney.edu.au</u> for MD or admissions.dentistry@sydney.edu.au for DMD

(include your application ID and that you are a *domestic* applicant in the subject line)

Telephone:

Domestic student enquiry: +61 2 8627 8666