

**PLEASE TICK THE PURPOSE  
OF THIS APPLICATION**

Applying to USQ  
for the first time

Application to transfer  
to a different program

USQ Student No. \_\_\_\_\_

## 1. Personal details (Please PRINT capital letters)

Preferred Title (Mr / Mrs / Ms / Miss / Dr) \_\_\_\_\_ **Family Name** (as per Passport) \_\_\_\_\_

Given Name/s \_\_\_\_\_ Preferred Name \_\_\_\_\_

Date of Birth (dd/mm/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender  Male  Female Citizenship \_\_\_\_\_

Country of Birth \_\_\_\_\_ Email Address \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ (Mobile) \_\_\_\_\_

(Home) \_\_\_\_\_ Fax No \_\_\_\_\_

### Mailing Address

Number and Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_

### Home Address

Number and Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_

If you are already residing in Australia, please provide the date of your arrival \_\_\_\_\_

*Note: If you apply through an approved USQ Representative, all correspondence will be forwarded through the representative office.*

Do you have a disability, impairment or long term medical condition which may affect your studies?  Yes  No

**USQ Agent/USQ Education Partner**

## 2. Preferred study location Note: Not all Academic programs are available at all campuses

**On-campus in Australia**  Toowoomba  Fraser Coast  
 Springfield  Other \_\_\_\_\_

**Distance**  Direct  
 USQ Education Partner

## 3. Your academic program selection (in order of preference)

(Refer USQ Handbook at [www.usq.edu.au/handbook/current](http://www.usq.edu.au/handbook/current)  
Doctor of Philosophy refer to [www.usq.edu.au/research/students/apply](http://www.usq.edu.au/research/students/apply))

Program Code (e.g. BBus)	Program Name (e.g. Bachelor of Business)	Major/Specialisation/Plan (e.g. Marketing)	Start Semester 1, 2, 3*	Start Year

*\*Commencement in Semesters 2 and 3 are not available for all Programs*

Students enrolling in non-award programs only to complete course nominations below.

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## 4. English language proficiency

Was English the language of instruction in your:

High School/Year 12  Yes  No

Further Studies after High School /Year 12  Yes  No

If you answered **YES** to the either of the above questions, please attach certified evidence from the institution confirming the language of instruction.

If you answered **NO** to both of the above questions, you need to supply certified evidence of your English Language Proficiency:

TOEFL – Test of English as a Foreign Language \_\_\_\_\_ Your score \_\_\_\_\_  
– Test of Written English \_\_\_\_\_ Your score \_\_\_\_\_

IELTS – International English Language Testing Service \_\_\_\_\_ Your score \_\_\_\_\_

GCE A/O Level General Paper (English) \_\_\_\_\_ Your score \_\_\_\_\_

Other (please specify) \_\_\_\_\_

### OFFICE USE ONLY

App No: \_\_\_\_\_

Accept \_\_\_\_\_ Program \_\_\_\_\_

Conditional Accept \_\_\_\_\_

Refer to Faculty \_\_\_\_\_

Reject \_\_\_\_\_

Semester \_\_\_\_\_

Signature \_\_\_\_\_ Dated \_\_\_\_/\_\_\_\_/\_\_\_\_

## 5. High school / Year 12 studies

Name of Senior/Yr 12 (e.g. HSC, GCE 'A' Level)	Start Date (mm/yy)	Completion Date (mm/yy)	School or Institution	Country	Language of Instruction

## 6. Further studies after high school / Year 12 studies

(Including Bridging Preparatory Studies, English Language Programs, Tertiary Studies, Certificate/Advanced Certificate/Trade/Traineeship or other studies, or Post-Secondary Qualifications.)

Name of Program/ Qualification	Start Date (mm/yy)	Completion Date (mm/yy)	Institution	Country	Language of Instruction

Ensure you have provided evidence that the above qualifications have been awarded. If you have not received an official award certificate please advise the date you expect to send the certificate to USQ \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(dd/mm/yy)

Do you wish to apply for exemptions/credits for previous studies undertaken?  Yes  No

(It is usual that applications for exemptions/credits are only considered once you have provided official subject outlines, descriptions and results for the course you are wishing to seek credit. Applicants from pre-approved programs will be granted appropriate exemptions/credit on submission of certified results.)

## 7. Employment experience (if applicable)

Please only supply this information if it is a prerequisite for your program in which case you must attach your Curriculum Vitae (CV)/Resume with letters of reference or other documentary evidence of your work experience.

Start Date	Finish Date	Full-time or Part-time	Occupation Title	Main tasks or duties usually performed by you	Name of Employer

## 8. How I heard about USQ

- Recommended by friend/relative   
  Exhibition/Seminar   
  IDP Education Australia in my country   
  I met a USQ representative in my country  
 Internet   
  Newspaper   
  Magazine   
  Other \_\_\_\_\_  
 (please specify)

## 9. Terms and conditions *Please read the following terms and conditions and then sign this form.*

I declare that the information supplied by me in this form and relevant attachments is true and correct. I understand that the University may vary or terminate its offer of a place at USQ or any subsequent agreement regarding study at USQ if any of the information provided by me is shown to be incorrect. I have read and accept the University's fees, charges and refund policy ([www.usq.edu.au/international](http://www.usq.edu.au/international)). I understand that there are limited places available and that early submission of this application will give me a better chance of obtaining a place in the program of my choice. I am aware of the applicable tuition fees and understand that I do not have to pay until I return the Acceptance of Offer Form included in the letter of offer from the University.

USQ collects personal information for university purposes of providing tertiary education and related ancillary services and associated functions pursuant to the University of Southern Queensland Act 1998 and the information on this form for the purposes of assessing your application and if applicable, processing your enrolment. USQ collects this information in accordance with the Commonwealth Higher Education Funding Act 1988, Higher Education Support Act 2003, the Education Services for Overseas Students Act 2000 (ESOS Act), ESOS Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Where relevant USQ may give all or some of this information to

- other education providers to administer cross-institution enrolments;
- commonwealth and state government departments, agencies or their authorised agents or contracted service providers and to USQ approved Representatives (agents and partners) and to other organisations (including international entities) who provide sponsorship or funding for your studies to seek verification of information or provide information regarding your studies (and visas and overseas student health cover if applicable) or to enable surveys concerning your education to be undertaken, and
- other students enrolled in the same courses as you or as may be required by a Faculty to facilitate USQ's provision of tertiary education services to you and other students including in the future.

Other than as set out above, personal information will not be disclosed without your consent unless required or authorised by law. Please refer to USQ's Privacy Policy and USQ's Privacy Plan.

To facilitate USQ's provision of tertiary education and related ancillary services and associated functions, you acknowledge and consent to the disclosures set out above and to the transfer of your personal information outside of Australia and communication via any available electronic means. In handling any personal information disclosed to you by the university, you agree to use this information for purposes of your study at USQ only and to abide by USQ's ICT Information Management and Security Policy and the ICT Standard for Use of ICT Resources Policy.

Signature \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

## Lodging your application

To ensure your application is processed without delay, please attach certified photocopies of academic transcripts and certificates (i.e. signed by a teacher, lawyer, your local USQ representative or other person in authority). If your documents are not in English, please attach certified English translated versions of your documents. **Do not send original documents.** Failure to include attachments may delay the processing of your application. **Please note:** USQ does not charge an application fee.

Lodge this application with your local USQ Agent or USQ Education Partner or, if none, mail/fax direct to USQ International Admissions.

**USQ International Admissions**  
**University of Southern Queensland**  
**Toowoomba | QLD | 4350 | Australia**  
**Phone: +61 7 4631 2362**  
**Fax: +61 7 4635 9225**  
**Email: [ioadmissions@usq.edu.au](mailto:ioadmissions@usq.edu.au)**  
**web: [www.usq.edu.au/international](http://www.usq.edu.au/international)**

*University of Southern Queensland is a registered provider of education with the Australian Government*

## Personal details (Please PRINT capital letters)

Student Family Name \_\_\_\_\_ Student First name \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Email Address \_\_\_\_\_  
 Contact Number \_\_\_\_\_ Residential Town/City \_\_\_\_\_  
 Length of Residence \_\_\_\_\_

## Relevant qualification and future expectation for the proposed program (Relevancy and purpose of the program)

Is the program advanced and directly related to the previous studies or work experience?  Yes  No

(Please explain in detail reason to study proposed program) \_\_\_\_\_

Is the proposed program in line with your future plans?  Yes  No

(I) If yes, what is your future plan? \_\_\_\_\_

(II) If no, why are you planning to study this program? \_\_\_\_\_

Are there any other programs included in your application?  Yes  No

(I) If yes, then please provide details of the other program/s \_\_\_\_\_

(II) Which organisation is the other program/s with? \_\_\_\_\_

## Study gap

Is there a gap in your history of studies and/or work? \_\_\_\_\_

If yes, how long and why? \_\_\_\_\_

## English proficiency

Have you taken a formal English language test?  Yes  No

If yes, which test and what score?

<i>Test Type</i>	<i>Score</i>	<i>Date Taken</i>	<i>Test Type</i>	<i>Score</i>	<i>Date Taken</i>
<input type="checkbox"/> IELTS	_____	_____	<input type="checkbox"/> TOEFL	_____	_____
<input type="checkbox"/> PTE Academic	_____	_____	<input type="checkbox"/> Cambridge	_____	_____
<input type="checkbox"/> Others	_____	_____			

If no, have you studied in an English medium?  Yes  No

If yes, how many years? \_\_\_\_\_

What qualification(s) was/were obtained? \_\_\_\_\_

## Dependant background

Are you married?  Yes  No (if yes, please state when) \_\_\_\_\_

Are you and your spouse living together?  Yes  No Is your spouse currently employed?  Yes  No

If you have taken an IELTS, was it before or after your wedding? \_\_\_\_\_

Do you have any children? (list age/s) \_\_\_\_\_

Will your spouse leave his/her job and join you as a dependant?  Yes  No

## Immigration history

Have you applied for a student or any other visa to Australia in the past?  Yes  No

If yes, was it granted?  Yes  No

If no, why not? \_\_\_\_\_

If granted, why are you reapplying? \_\_\_\_\_

Apart from Australia, have you applied for any student or other visa to US, UK, Canada or NZ? \_\_\_\_\_

Was it granted in all cases?  Yes  No

If no, why not? \_\_\_\_\_

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## Finances

Have you researched studying in Australia before applying?  Yes  No

Have you considered the following:

How you intend to pay for your tuition fees? (Please note USQ scholarships are generally NOT available to new students) \_\_\_\_\_

Your cost of living and general expenses whilst studying with USQ in Australia?  Yes  No

Where you intend to live whilst studying with USQ if accepted? \_\_\_\_\_

Whether you will live with friends/family already residing in Australia? If yes, who? \_\_\_\_\_

Where the various USQ Campuses are located in reference to large Metropolitan cities? \_\_\_\_\_

If you intend to be a sponsored student, then who is expected to pay for your tuition costs & living expenses? \_\_\_\_\_

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## Student declaration

As a participant in the new Streamlined Visa Processing (SVP) arrangements, I have completed and provided the attached USQ Genuine Temporary Entrant form, with the Application and all other relevant supporting documentation. I understand that this assessment will form a part of my application to study with USQ.

I declare that the information supplied by me to USQ for this application and the relevant attachments are true and correct. I understand that the University may vary or terminate any subsequent offer of a place at USQ, or any subsequent agreements in place, regarding study at USQ if information provided by me is shown to be incorrect.

Signed By Student (include copy of Valid Passport)

If you are under 18 years of age please have this form signed by your parent or legal guardian.

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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**web: [www.usq.edu.au/international](http://www.usq.edu.au/international)**

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