

# APPLICATION FOR ADMISSION

English Language Centre



This paperclip appears in sections where additional documentation must be attached to the application.

## APPLICANTS DETAILS

Title

Family name

Given names

Date of birth (DD/MM/YYYY)  /  /

Gender  Male  Female

Citizenship (as shown on passport)

Country

Passport number

What is your postal address in your home country?

Address

Telephone

Fax

Email

What is your postal address (if different from above)?

Address

Telephone

Fax

Email

## PROGRAM DETAILS

Attachments required

Which course?

General English  
How many weeks would you like to study in total?

English for Academic Purposes (EAP2)  
- 10 week program  
Entry requirements IELTS 5.0 or successful completion of GE Intermediate

English for Academic Purposes Direct Entry (EAP DE) 10 week program  
Entry requirements IELTS 5.5 or successful completion of EAP2

Preferred campus of study?  Brisbane  Melbourne  Rockhampton  Sydney

Preferred start date?  /  /

What type of visa do you intend to travel on?  Student  Travel  Working holiday  Other

Have you taken an English language proficiency test (eg IELTS, TOEFL)?  Yes  No

If yes, which test?

Please indicate the date of the test and your score:

Date  /  /

Score



To ensure you are placed in the appropriate intake, please attach evidence of English proficiency such as eg IELTS, TOEFL if available.

## STUDY STATEMENT

**Applicants from Assessment Level One and Two countries or applicants currently holding student visas while residing in Australia are not required to complete the study statement. Check your Assessment level here at > <http://www.immi.gov.au/allforms/pdf/assessment-levels.pdf>**

To enable the University to undertake a preliminary assessment as to whether you are a genuine temporary entrant and a genuine student, you are required to complete the Study Statement below by responding to all of the questions. Please note the Department of Immigration and Citizenship (DIAC) will undertake their own determination of the genuinity criterion.

**Please note:** You **must answer** all the questions below as thoroughly as you can. (Please attach an additional page if you require more space)

1. Why do you want to study in Australia?

2. How do you intend to fund your studies for the entire duration of your stay in Australia?

3. How do you believe your chosen program will contribute towards your current or chosen career path?

4. Do you have any previous immigration history such as visa applications, refusals and visa grants? Please explain.


5. What are your current personal circumstances in your home country and within Australia ie family/relationships?


6. Why did you choose CQUniversity Australia?

## CHECKLIST

 Attachments required

Have you attached:

  Proof of English proficiency (if applicable)

  Completed ALL sections of this application

## IMPORTANT INFORMATION AND APPLICANT DECLARATION

### IMPORTANT INFORMATION

As part of the student visa program all applicants are required to undergo screening to determine if they satisfy the Genuine Temporary Entrant (GTE) criteria, as defined by DIAC, prior to the assessment of University entry requirements. All applicants can expect to be contacted by a CQUniversity representative and asked a series of questions in relation to this criteria. Further information on the GTE criteria can be located on the DIAC website.

### DECLARATION

I have read and understood the CQUniversity refund policy and agree to the terms and conditions.

I declare the information supplied by me on this form is true and correct in every particular. I authorise CQUniversity to obtain from other educational institutions and relevant authorities details of my enrolment, academic record, examination results and bond status. I am aware that information relating to my application to undertake study with CQUniversity may be provided to the DIAC.

I declare that I am aware of and understand my financial obligations relating to study with CQUniversity. I have genuine access to the total funds required whilst in Australia to cover all travel, Overseas Health Cover (OSHC), tuition and living costs for myself and any dependents declared on this form. I understand that the University may elect not to proceed with an offer or Confirmation of Enrolment based on their assessment.

Applicant's signature

Date

## ACADEMIC RECORD

### ACADEMIC RECORD

Documentary evidence of your education qualifications must be attached to the application (not required for General English applicants).

#### Note:

Send certified copies, not originals of documents. If a document is not written in English, a certified translation must accompany the application. Documents submitted with this application will not be returned.

### FOR YOUR INFORMATION

Student visa holders must attend at least 80% of classes which may include excursions planned as part of the language program. CQUniversity English Language Centre is required to keep attendance rolls of all class sessions and notify the relevant authorities of students with unsatisfactory attendance.

### DECLARATION

I understand that, if I have a student visa, CQUniversity is required under Section 19 of the ESOS Act 2000 to inform the DIAC about:

1. changes to my program enrolment; and
2. any breach of my student visa condition in relation to attendance.

#### Please note:

Prior to commencement it is important that all prospective English Language Centre students read specific program information which is available in the CQUniversity English Language Centre prospectus or at [www.cqu.edu.au/language](http://www.cqu.edu.au/language). It is also important that you become familiar with CQUniversity's Refund Policy and English Language Centre courses dates and fees list.

The information provided by the student to the provider may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and National code.

## AGENT STAMP

## REFUND POLICY

- A full refund of tuition fees will be made if the English Language Centre is unable to provide the requested course, if the applicant's student visa application is unsuccessful, unless incorrect or incomplete information is supplied by the applicant.
- Where an applicant or student, after accepting an offer of a place, subsequently gives a minimum of four weeks written notice before the commencement of term of an inability to undertake the program, all tuition fees paid are refundable less an administrative fee of 10% of the tuition fee due.
- Where an applicant or student, after accepting an offer of a place, subsequently gives less than four weeks written notice before the commencement of the term of an inability to undertake the program, all tuition fees paid are refundable less an administrative fee of 50% of the tuition fee due if notice is given prior to commencement of the term. No refund is payable if an applicant withdraws after the commencement of the term.
- A full or partial refund may be given if a student withdraws from a course due to exceptional circumstances.
- A refund will be given if a student's account is in credit. It is the responsibility of the student to be aware of credit amounts on their account, to apply for the refund and to maintain current address and contact details. The University retains all unclaimed credit balances if a student is inactive after one term. In the case of deceased students, the personal legal representative must apply for any excess payments to be refunded.
- Living or other expenses paid to CQUniversity in lieu of a student will be refunded on receipt of sufficient supporting documents.
- Cancellations received after the commencement of a course will not be eligible for a refund.
- If a student scores 6.0 in an IELTS test and wishes to withdraw before completing a course, no refund will be given. If the student is accepted into an award program at CQUniversity, any excess tuition fees will be transferred to the award program. Fees will also be transferred if a student wishes to transfer to another CQUniversity campus.
- No refund will be given if an offer is made to an applicant on the basis of fraudulent documentation.
- CQUniversity is not responsible for any charges made by banks in the transfer of monies to the University.
- Applications for refunds not covered above will be determined on a case-by-case basis by the Manager, Student Finance, Student Administration, CQUniversity Rockhampton.
- This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.

## PROMOTIONAL OFFER CODE

## SUBMIT YOUR APPLICATION

### Please submit to the relevant location

#### CQUniversity Brisbane

English Language Centre  
160 Ann Street  
BRISBANE QLD 4000  
AUSTRALIA  
Phone: +61 7 3295 1188  
Fax: +61 7 3295 1100  
Email:  
[international-admissions@cqu.edu.au](mailto:international-admissions@cqu.edu.au)

#### CQUniversity Melbourne

English Language Centre  
108 Lonsdale Street  
MELBOURNE VIC 3000  
AUSTRALIA  
Phone: +61 3 8662 0555  
Fax: +61 3 9639 4800  
Email:  
[international-admissions@cqu.edu.au](mailto:international-admissions@cqu.edu.au)

#### CQUniversity Rockhampton

English Language Centre  
Building 11, Bruce Highway  
ROCKHAMPTON QLD 4702  
AUSTRALIA  
Phone: +61 7 4930 6422  
Fax: +61 7 4930 6321  
Email:  
[language-enquiries@cqu.edu.au](mailto:language-enquiries@cqu.edu.au)

#### CQUniversity Sydney

English Language Centre  
400 Kent Street  
SYDNEY NSW 2000  
AUSTRALIA  
Phone: +61 2 9324 5000  
Fax: +61 2 9324 5709  
Email:  
[international-admissions@cqu.edu.au](mailto:international-admissions@cqu.edu.au)