



Application Checklist

- ☐ On-line application form
- ☐ Application fee (\$80)
- ☐ Three letters of recommendation submitted on-line
 - At least two academic recommendations preferred
 - Use recommender's work e-mail address if possible, not personal one
- ☐ Personal statement submitted on-line
- ☐ Résumé submitted on-line
- ☐ Scanned unofficial transcript(s) in one PDF or JPEG submitted on-line
- ☐ Official paper transcript(s) from each college or university attended for credit sent to Office of Admissions
 - If grades for study abroad or another institution are reflected on another transcript, separate transcripts do not need to be submitted
 - If no credit was received for courses, a transcript does not need to be submitted
 - Applicants completing undergraduate and/or graduate degrees from institutions outside of the United States are required to submit a course-by-course evaluation from World Education Services.
<http://www.wes.org/>
- ☐ Graduate Record Examination scores (GRE) submitted by ETS
 - only MFA applicants exempt from sending in scores
- ☐ International English Language Testing System (IELTS) or Test of English as a Foreign Language (TOEFL)
 - required of all applicants whose native language is not English except those students who have completed four or more years at an English-speaking undergraduate institution
- ☐ Portfolio (required of all applicants to any Architecture, Landscape Architecture, Fine Arts or Urban Design degree programs)
- ☐ Writing Sample (applicants to M.S. in Architecture and Historic Preservation, M.Arch. II, MEBD and Ph.D. programs)

Financial Aid Checklist

- ☐ US Citizens and Permanent Residents should submit the Free Application for Federal Student Aid (FAFSA) form as soon as possible after **January 1, 2015** and preferably after their taxes are filed.
- ☐ Foreign Nationals should submit the internal PennDesign International Financial Aid Application after **January 1, 2015**.
 - Documentation must be provided to verify income and asset information, such bank statements, tax forms, etc.
 - Submission via mail or through email as a PDF attachment of less than 4 MB.

Application Deadlines

December 15 is the deadline for online submission of the application and receipt of all supporting material for

- M.S. in Architecture
- Ph.D. in Architecture
- Ph.D. in City and Regional Planning

January 5 is the deadline for online submission of the application and receipt of all supporting material for

- Master of Architecture I (professional)
- Master of Architecture II/PPD (post-professional)

January 13 is the deadline for online submission of the application and receipt of all supporting material for

- Master of Environmental Building Design (MEBD)
- Master of City and Regional Planning
- Master of Fine Arts
- Master of Science in Historic Preservation
- Master of Landscape Architecture
- Master of Urban Spatial Analytics